Welcome!

Thank you for taking part in this **four-minute survey** to help us understand the scope and scale of the impact of COVID-19 on the work experience at MIT/Lincoln Laboratory. **This is the first** in a series of periodic surveys to help us track changes over time and respond to evolving community needs.

This survey is voluntary. You may answer as few or as many questions as you wish. Please be assured that the data are confidential, and the results of any research or analysis using the data will be presented in a way that protects the privacy of respondents. For the purpose of aggregate analysis, like calculating response rates or creating reports by subgroup, we will add some data to your survey response, such as your organizational unit.

In addition to administrative use, data from this survey will be shared with John Carroll, Professor of Work and Organization Studies at MIT Sloan School of Management in collaboration with Swiss Federal Institute of Technology in Zürich (ETH). Their research seeks to better understand the remote work experience.

If you have any questions or concerns about this survey, please contact <u>covid19-pulse@mit.edu</u>.

Over the last week, how much of your work (in %) did you perform at home or onsite at MIT/Lincoln Laboratory? Your answers should add up to 100%.

At home: _____ Onsite at MIT/Lincoln Laboratory: _____ Total: ____

Prior to March 2020, did you work remotely during regularly scheduled work hours?

- o Yes
- o No

Do you have children living in the same household?

- Yes
- o No

Are there other persons that require care in the household?

- o Yes
- o No

To what extent do you agree with the following:

	Strongly Disagree	Somewhat Disagree	Neither Agree nor Disagree	Somewhat Agree	Strongly Agree
I feel like part of the MIT/Lincoln Laboratory community.	0	0	0	0	0
I feel supported by MIT/Lincoln Laboratory.	0	0	0	0	0
I feel supported by my friends and family.	0	0	0	0	0
The necessity to work outside regular hours has increased since the COVID-19 pandemic began.	0	0	0	0	0
MIT/Lincoln Laboratory does a good job keeping the community informed about matters affecting us.	0	0	0	0	0

If: MIT/Lincoln Lab does a good job keeping the community informed about matters affecting us: Strongly **OR** Somewhat Disagree

We welcome suggestions for MIT/MIT Lincoln Laboratory to improve communications during this time:

During the last week, how often have you felt ...

	Never	Occasionally	Often	Very Often
proud of the work that you do?	0	0	0	0
overwhelmed by all you had to do?	0	0	0	0
isolated?	0	0	0	0
connected to your colleagues?	0	0	0	0

Help us understand your REMOTE work experience

Section displayed for employees that work at home >0%

How would you rate your current set-up for working at home in terms of workspace, technology, and internet connection.

- Very Poor
- o Poor
- Acceptable
- o Good
- Very Good
- o NA

If: Your current set-up for working at home in terms of workspace, technology, and internet connection: Very Poor OR Poor

What resources that you do not currently have are the most essential for you to continue to be effective in your work? (please select all that apply)

I have all of the essential resources I	Internet
need	Instant messaging
Computer	Video conferencing
Virtual desktop	Technical support
 External monitor 	Other please specify:

□ VPN

How would you rate your current set-up for working at home in terms of the possibility for concentrated working (e.g., noise level, frequent interruptions by others, any other distractions).

- Very Poor
- o Poor
- Acceptable
- o Good
- Very Good
- NA

To what extent do you agree with the following: I can get my work done more effectively when I work from home.

- Strongly Disagree
- Somewhat Disagree
- Neither Agree nor Disagree
- Somewhat Agree
- Strongly Agree

Help us understand your ONSITE work experience

Section displayed for employees that work onsite >0%

Do you use public transportation to get to MIT/Lincoln Laboratory?

- o Yes
- o No

To what extent do you agree with the following:

	Strongly Disagree	Somewhat Disagree	Neither Agree nor Disagree	Somewhat Agree	Strongly Agree
I feel safe working onsite at MIT/Lincoln Laboratory.	0	0	0	0	0
People around me at MIT/Lincoln Laboratory are regularly taking the necessary steps to protect themselves from COVID-19.	0	o	0	0	0

Share your final thoughts

Your responses to open-ended questions will be shared with a limited audience as-written. Please do not include your name or other identifying information that you would not want shared.

Did you or anybody in your team introduce innovative ideas or best practices related to remote working/online teaching/virtual teaming that others could also benefit from? Please provide some details:

Do you have any suggestions for us to improve and support you in your work during this time?